

listed in the "V.1. Criteria" section above.

## VI. Award Administration Information

### VI.1. Award Notices

Successful applicants will receive a Notice of Grant Award (NGA) from the CDC Procurement and Grants Office. The NGA shall be the only binding, authorizing document between the recipient and CDC. The NGA will be signed by an authorized Grants Management Officer, and mailed to the recipient fiscal officer identified in the application.

Unsuccessful applicants will receive notification of the results of the application review by mail.

### VI.2. Administrative and National Policy Requirements

45 CFR Part 74 and Part 92

For more information on the Code of Federal Regulations, see the National Archives and Records Administration at the following Internet address: <http://www.access.gpo.gov/nara/cfr/cfr-table-search.html>.

The following additional requirements apply to this project:

- AR-4 HIV/AIDS Confidentiality Provisions.
- AR-10 Smoke-Free Workplace Requirements.
- AR-11 Healthy People 2010.
- AR-12 Lobbying Restrictions.
- AR-15 Proof of Non-Profit Status.
- Executive Order 12372 does apply to this announcement.

Additional information on these requirements can be found on the CDC Web site at the following Internet address: <http://www.cdc.gov/od/pgo/funding/ARs.htm>.

### VI.3. Reporting Requirements

You must provide CDC with an original, plus two hard copies of the following reports:

1. Interim progress report, no less than 90 days before the end of the budget period. The progress report will serve as your non-competing continuation application, and must contain the following elements:
  - a. Current Budget Period Activities Objectives.
  - b. Current Budget Period Financial Progress.
  - c. New Budget Period Program Proposed Activity Objectives.
  - d. Budget.
  - e. Additional Requested Information.
  - f. Measures of Effectiveness.
2. Financial status report, no more than 90 days after the end of the budget period.

3. Final financial and performance reports, no more than 90 days after the end of the project period.

These reports must be mailed to the Grants Management or Contract Specialist listed in the "Agency Contacts" section of this announcement.

## VII. Agency Contacts

For general questions about this announcement, contact: Technical Information Management Section, CDC Procurement and Grants Office, 2920 Brandywine Road, Atlanta, GA 30341, Telephone: 770-488-2700.

For program technical assistance, contact: James V. Lange, Ph.D., Project Officer, Centers for Disease Control and Prevention, PHPP/DLS MS G-23, 4770 Buford Hwy, Atlanta, GA 30341-3717, Telephone: 770-488-8096, E-mail: [JLange@cdc.gov](mailto:JLange@cdc.gov).

For financial, grants management, or budget assistance, contact: Sharon Robertson, Grants Management Specialist, CDC Procurement and Grants Office, 2920 Brandywine Road, Atlanta, GA 30341, Telephone: 770-488-2748, E-mail: [sqr2@cdc.gov](mailto:sqr2@cdc.gov).

Dated: March 26, 2004.

**Edward Schultz,**

*Acting Director, Procurement and Grants Office, Centers for Disease Control and Prevention.*

[FR Doc. 04-7325 Filed 3-31-04; 8:45 am]

**BILLING CODE 4163-18-P**

## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### Centers for Disease Control and Prevention

#### Disease, Disability, and Injury Prevention and Control Special Emphasis Panel: Incidence of Needlestick and Sharps Injuries and Medical Safety Device Availability/Use Among Non-Hospital Health Care Workers, Request for Applications OH-04-003

In accordance with section 10(a)(2) of the Federal Advisory Committee Act (Pub. L. 92-463), the Centers for Disease Control and Prevention (CDC) announces the following meeting:

*Name:* Disease, Disability, and Injury Prevention and Control Special Emphasis Panel (SEP): Incidence of Needlestick and Sharps Injuries and Medical Safety Device Availability/Use Among Non-Hospital Health Care Workers, Request for Applications OH-04-003.

*Times and Dates:* 8 a.m.-8:30 a.m., May 4, 2004 (Open). 8:30 a.m.-5 p.m., May 4, 2003 (Closed).

*Place:* Embassy Suites Hotels, 1900 Diagonal Road, Alexandria, VA 22314, Telephone (703) 684-5900.

*Status:* Portions of the meeting will be closed to the public in accordance with provisions set forth in section 552b(c)(4) and (6), Title 5 U.S.C., and the Determination of the Director, Management Analysis and Services Office, CDC, pursuant to Public Law 92-463.

*Matters to be Discussed:* The meeting will include the review, discussion, and evaluation of applications received in response to Request for Applications OH-04-003.

*For Further Information Contact:* Price Connor, Ph.D., Scientific Review Administrator, Office of Extramural Programs, National Institute for Occupational Safety and Health, CDC, 1600 Clifton Road NE., Atlanta, GA 30329, MS-E74, Telephone (404) 498-2511.

The Director, Management Analysis and Services Office, has been delegated the authority to sign **Federal Register** notices pertaining to announcements of meetings and other committee management activities, for both CDC and the Agency for Toxic Substances and Disease Registry.

Dated: February 27, 2004.

**Alvin Hall,**

*Director, Management Analysis and Services Office, Centers for Disease Control and Prevention (CDC).*

[FR Doc. 04-7310 Filed 3-31-04; 8:45 am]

**BILLING CODE 4163-19-P**

## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### Centers for Disease Control and Prevention

#### Statement of Organization, Functions, and Delegations of Authority

Part C (Centers for Disease Control and Prevention) of the Statement of Organization, Functions, and Delegations of Authority of the Department of Health and Human Services (45 FR 67772-76, dated October 14, 1980, and corrected at 45 69296, October 20, 1980, as amended most recently at 69 FR 15344-15345, dated March 25, 2004) is amended to revise the mission statement of the Division of Cancer Prevention and Control, National Center for Chronic Disease Prevention and Health Promotion.

Section C-B, Organization and Functions, is hereby amended as follows: Add the following items to the mission statement for the *Office of the Director (CL81)*:

- (8) Develops health communication campaigns at the national and State levels;
- (9) guides the production and distribution of print, broadcast, and electronic materials, for use in programs at the national and State

levels; (10) provides leadership, consultation and technical assistance on health communication issues for cancer prevention and control.

Delete in its entirety the title and function statement for the *Epidemiology and Health Services Research Branch (CL82)* and insert the following:

*Epidemiology and Applied Research Branch (CL82)*. (1) Designs, implements, and analyzes research in epidemiology, health services, applied economics, behavioral science and communications that contribute to scientific knowledge related to cancer prevention and control; (2) monitors trends in the use of preventive services and behaviors which affect the risk of cancer incidence or mortality; (3) conducts both qualitative and quantitative research to identify the determinants of cancer prevention and screening behaviors; (4) studies the use and effectiveness of health care resources allocated to the primary and secondary prevention of cancer; (5) assesses the quality and appropriateness of screening, follow-up, and treatment for cancer discovered through early detection; (6) evaluates the effectiveness of programs sponsored by the Division of Cancer Prevention and Control; (7) provides scientific and medical expertise to the Division; (8) provides technical assistance in

research design and evaluation of cancer control programs to other organizational units in the Division, State health departments, and national and international non-profit and for profit organizations; (9) establishes collaborative partnerships with public and private organizations of national and international stature.

Delete in its entirety the title and functional statement for the *Communications and Behavioral Science Branch (CL85)*.

Dated: March 8, 2004.

**William H. Gimson,**  
*Chief Operating Officer, Centers for Disease Control and Prevention.*

[FR Doc. 04-7347 Filed 3-31-04; 8:45 am]

**BILLING CODE 4160-18-M**

## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### Administration for Children and Families

#### Submission for OMB Review; Comment Request

*Title:* Consultant and Evaluator Qualifications Form.

*OMB No.:* New collection.

*Description:* The Administration for Native Americans (ANA) Consultant and Evaluator Qualifications Form is used to collect information from prospective panel reviewers in compliance with 42 USC Section 2991a-1. The form will allow the Commissioner of ANA to select qualified people to review grant applications for: Social and Economic Development Strategies (SEDS), Native Language Preservation and Maintenance, and Environmental Regulatory Enhancement. The panel review process is a legislative mandate in the ANA grant funding process.

Respondents are drawn from the public with a legislatively required preference being given to those who are Native American, Native Alaskan, Native Hawaiian and other Pacific Islanders. These project evaluation panels review and rank applications.

*Respondents:* Tribal governments, native non-profits, tribal colleges & universities.

*Annual Burden Estimates:*

Instrument	Number of respondents	Number of responses per respondent	Average burden hours per response	Total burden hours
Consultant and Evaluator Qualifications Form .....	300	1	1	300

*Estimated Total Annual Burden Hours:* 300.

*Additional Information:* Copies of the proposed collection may be obtained by writing to the Administration for Children and Families, Office of Administration, Office of Information Services, 370 L'Enfant Promenade, SW., Washington, DC 20447, Attn: ACF Grants Clearance Officer. E-mail: [grjohnson@acf.hhs.gov](mailto:grjohnson@acf.hhs.gov).

*OMB Comment:* OMB is required to make a decision concerning the collection of information between 30 and 60 days after publication of this document in the **Federal Register**. Therefore, a comment is best assured of having its full effect if OMB receives it within 30 days of publication. Written comments and recommendations for the proposed information collection should be sent directly to the following: Office of Management and Budget, Paperwork Reduction Project, Washington, DC, Attn: Desk Officer for ACF, E-mail: [katherine.t.astrich@omb.eop.gov](mailto:katherine.t.astrich@omb.eop.gov).

Dated: March 25, 2004.

**Robert Sargis,**

*Reports Clearance Officer.*

[FR Doc. 04-7262 Filed 3-31-04; 8:45 am]

**BILLING CODE 4184-01-M**

## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### Administration for Children and Families

#### Grants and Cooperative Agreements; Availability, etc: Head Start Programs—Graduate Student Research Grants

**AGENCY:** Administration for Children and Families (ACF) & Office of Planning, Research and Evaluation (OPRE), HHS.

*Funding Opportunity Title:* Head Start Graduate Student Research Partnership Development Grants.

*Announcement Type:* Initial.

*Funding Opportunity Number:* HHS-2004-ACF-OPRE-YD-0003.

*CFDA Number:* 93.600.

*Due Date for Letter of Intent (Encouraged):* 3 weeks prior to June 1, 2004.

*Due Date for Applications (Required):* The due date for receipt of applications is: June 1, 2004.

### I. Funding Opportunity Description

Funds are provided for Graduate Student Research Grants to develop or enhance Head Start Research Partnerships.

This grant program is part of a larger Head Start research effort. Three other grant funding mechanisms are being offered concurrently with the one described in this announcement. They include: (1) Head Start Graduate Student Research Grants, (2) Head Start-University Partnerships: Measurement Development for Head Start Children and Families, and (3) American Indian-Alaska Native Head Start-University Partnerships. For more information, please see these other Head Start Research announcements listed in the **Federal Register** or listed on [www.Grants.Gov](http://www.Grants.Gov), or send an inquiry to the e-mail address listed above.

Funding for this grant program is shared with the Head Start Graduate Student Research Partnership Development Grants. Relative funding for the two is contingent upon the results of the review process.