

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e) and (f).

(B) The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

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Check if there are workplaces on file that are not identified here.

#### Alternate II. (Grantees Who Are Individuals)

The grantee certifies that, as a condition of the grant, he or she will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant;

(b) If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, he or she will report the conviction, in writing, within 10 calendar days of the conviction, to every grant officer or other designee, unless the Federal agency designates a central point for the receipt of such notices. When notice is made to such a central point, it shall include the identification number(s) of each affected grant.

[FR Doc. 03-9154 Filed 4-14-03; 8:45 am]  
BILLING CODE 4184-01-C

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#### DEPARTMENT OF HEALTH AND HUMAN SERVICES

##### Administration for Children and Families

##### President's Committee on Mental Retardation: Notice of Meeting

**AGENCY:** President's Committee on Mental Retardation (PCMR), HHS.

**ACTION:** Notice of meeting.

**DATES:** Monday, May 12, 2003 from 9 a.m. to 5 p.m.; and Tuesday, May 13, 2003, from 9 a.m. to 3 p.m. The full committee meeting of the President's Committee on Mental Retardation will be open to the public.

**ADDRESSES:** The meeting will be held at the Aerospace Center Building, Aerospace Auditorium, 6th Floor East, 370 L'Enfant Promenade, SW., Washington, DC 20447. Individuals who will need accommodations for a disability in order to attend the meeting (*i.e.*, interpreting services, assistive listening devices, materials in alternative format) should notify Sally Atwater at 202-619-0634 no later than April 25, 2003. We will attempt to meet requests after that date, but cannot guarantee availability. All meeting sites are barrier free.

*Agenda:* The Committee plans to discuss critical issues relating to individuals with mental retardation

concerning education and transition, family services and support, public awareness, employment, and assistive technology and information.

##### FOR FURTHER INFORMATION CONTACT:

Sally Atwater, Executive Director, President's Committee on Mental Retardation, Aerospace Center Building, Suite 701, 370 L'Enfant Promenade, SW., Washington, DC 20447, Telephone—(202) 619-0634, Fax—(202) 205-9519, E-mail—[satwater@acf.hhs.gov](mailto:satwater@acf.hhs.gov).

**SUPPLEMENTARY INFORMATION:** The PCMR acts in an advisory capacity to the President and the Secretary of the U.S. Department of Health and Human Services on a board range of topics relating to programs, services, and supports for persons with mental retardation. The Committee, by Executive Order, is responsible for evaluating the adequacy of current practices in programs, services and supports for persons with mental retardation, and for reviewing legislative proposals that impact on the quality of life that is experienced by citizens with mental retardation and their families.

Dated: March 25, 2003.

**Sally Atwater,**

*Executive Director, President's Committee on Mental Retardation.*

[FR Doc. 03-9087 Filed 4-14-03; 8:45 am]

BILLING CODE 4184-01-M

#### DEPARTMENT OF HEALTH AND HUMAN SERVICES

##### Administration for Children and Families

##### Privacy Act of 1974, As Amended; Computer Matching Program

**AGENCY:** Office of Child Support Enforcement (OCSE), ACF, DHHS.

**ACTION:** Notice of a computer matching program.

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**SUMMARY:** In compliance with the Privacy Act of 1974, as amended by Pub. L. 100-503, the Computer Matching and Privacy Protection Act of 1988, we are publishing a notice of a computer matching program that OCSE will conduct on behalf of itself and the District of Columbia Department of Human Services, Income Maintenance Administration (IMA) for verification of continued eligibility for Public Assistance. The match will utilize National Directory of New Hire (NDNH) records and IMA records. The purpose of the computer matching program is to exchange personal data for purposes of identifying individuals who are employed and also are receiving payments pursuant to the Temporary Aid to Needy Families (TANF) benefit program being administered by IMA.

**DATES:** OCSE will file a report of the subject OCSE matching program with the Committee on Governmental Affairs of the Senate and the Committee on Government Reform and Oversight of the House of Representatives and the

Office of Information and Regulatory Affairs, the Office of Management and Budget (OMB). The matching program will be effective as indicated below.

**ADDRESSES:** Interested parties may comment on this notice by writing to the Director, Office of Federal Systems, Office of Child Support Enforcement, Aerospace Building, 370 L'Enfant Promenade, SW., Washington, DC 20047. All comments received will be available for public inspection at this address.

**FOR FURTHER INFORMATION CONTACT:** Director, Office of Federal Systems, Office of Child Support Enforcement, Aerospace Building, 370 L'Enfant Promenade, SW., Washington, DC 20047. Telephone Number (202) 401-9271.

**SUPPLEMENTARY INFORMATION:** Public Law 100-503, the Computer Matching and Privacy Protection Act of 1988, amended the Privacy Act (5 U.S.C. 552a) by adding certain protections for individuals applying for and receiving Federal benefits. The law regulates the use of computer matching by Federal agencies when records in a system of records are matched with other Federal, state and local government records.

The amendments require Federal agencies involved in computer matching programs to:

1. Negotiate written agreements with source agencies;
2. Provide notification to applicants and beneficiaries that their records are subject to matching;
3. Verify match findings before reducing, suspending, or terminating an individual's benefits or payments;
4. Furnish detailed reports to Congress and OMB; and
5. Establish a Data Integrity Board that must approve matching agreements.

This Computer Match meets the requirements of Pub. L. 100-503.

Dated: April 7, 2003.

**Sherri Z. Heller,**

*Commissioner, Office of Child Support Enforcement.*

#### **Notice of Computer Matching Program**

##### **A. PARTICIPATING AGENCIES**

OCSE and IMA.

##### **B. PURPOSE OF THE MATCH**

To exchange personal data for purposes of identifying individuals who are employed and also are receiving payments pursuant to TANF benefit programs being administered by the IMA and to verify continuing eligibility for TANF benefits.

OCSE will match public assistance records, obtained from IMA, to the

NDNH. After matching has been conducted, OCSE will provide matched data to IMA which will use this information to verify the continued eligibility of individuals to receive public assistance benefits and, if ineligible, to take such action, as may be authorized by law and regulation. Under the matching program, IMA will obtain data provided by OCSE.

##### **C. AUTHORITY FOR CONDUCTING THE MATCH**

The authority for conducting the matching program is contained in section 453(j)(3) of the Social Security Act (42 U.S.C. 653(j)(3)).

##### **D. RECORDS TO BE MATCHED**

The system of records maintained by the ACF under the Privacy Act of 1974, as amended, 5 U.S.C. 552a, from which records will be disclosed for the purpose of this computer match, is the Location and Collection System of Records, DHHS/OCSE No. 09-90-0074, last published in the **Federal Register** at 65 FR 57817 on September 26, 2000. The match is a routine use under this system of records.

OCSE, as the source agency, will collect from IMA electronic files containing the names and other personal identifying data of eligible public assistance beneficiaries. Upon receipt of the electronic files of IMA beneficiaries, OCSE will perform a computer match against the NDNH. The NDNH database consists of Quarterly Wage, New Hire, and Unemployment Insurance information. The matches will be furnished by OCSE to IMA.

1. The electronic files provided by IMA will contain data elements of the client's name and SSN.
2. OCSE will match the SSN on the IMA file by computer against the NDNH database. Matching records, based on SSNs, will produce data elements of the individual's name; SSN; employer, and current work or home address, etc.

##### **E. INCLUSIVE DATES OF THE MATCHING PROGRAM**

The effective date of the matching agreement and date when matching may actually begin shall be at the expiration of the 40-day review period for OMB and Congress, or 30 days after publication of the matching notice in the **Federal Register**, whichever date is later. By agreement between DHHS and IMA, the matching program will be in effect for 18 months from the effective date, with an option to renew for 12 additional months, unless one of the parties to the agreement advises the other by written request to terminate or modify the agreement.

[FR Doc. 03-9089 Filed 4-14-03; 8:45 am]

**BILLING CODE 4184-01-M**

## **DEPARTMENT OF HEALTH AND HUMAN SERVICES**

### **Administration for Children and Families**

#### **State Median Income Estimate for a Four-Person Family (FFY 2004); Notice of the Federal Fiscal Year (FFY) 2004 State Median Income Estimates for Use Under the Low Income Home Energy Assistance Program (LIHEAP) Administered by the Administration for Children and Families, Office of Community Services, Division of Energy Assistance**

**AGENCY:** Office of Community Services, ACF, DHHS.

**ACTION:** Notice of estimated State median income for FFY 2004.

**SUMMARY:** This notice announces the estimated median income for four-person families in each State and the District of Columbia for FFY 2004 (October 1, 2003 to September 30, 2004). LIHEAP grantees may adopt the State median income estimates beginning with the date of this publication of the estimates in the **Federal Register** or at a later date as discussed below. This means that LIHEAP grantees could choose to implement this notice during the period between the heating and cooling seasons. However, by October 1, 2003, or by the beginning of a grantee's fiscal year, whichever is later, LIHEAP grantees using State median income estimates must adjust their income eligibility criteria to be in accord with the FFY 2004 State median income estimates.

This listing of estimated State median incomes provides maximum income levels for households to which LIHEAP grantees may make payments under LIHEAP.

**EFFECTIVE DATE:** The estimates are effective at any time between the date of this publication and October 1, 2003, or by the beginning of a LIHEAP grantee's fiscal year, whichever is later.

##### **FOR FURTHER INFORMATION CONTACT:**

Leon Litow, Administration for Children and Families, DHHS, Office of Community Services, Division of Energy Assistance, 5th Floor West, 370 L'Enfant Promenade, SW., Washington, DC 20447, Telephone: (202) 401-5304, E-Mail: [llitow@acf.hhs.gov](mailto:llitow@acf.hhs.gov).

**SUPPLEMENTARY INFORMATION:** Under the provisions of section 2603(7) of Title XXVI of the Omnibus Budget Reconciliation Act of 1981 (Pub. L. 97-35, as amended), we are announcing the estimated median income of a four-person family for each State, the District of Columbia, and the United States for