

cargo handling, and exposure to hazardous atmospheres.

Pauline Perrow,

Acting Departmental Clearance Officer.

[FR Doc. 99-6236 Filed 3-12-99; 8:45 am]

BILLING CODE 4510-26-M

LEGAL SERVICES CORPORATION

Erlenborn Commission; Notice of Public Hearings

AGENCY: Legal Services Corporation.

ACTION: Notice of public hearings of Commission authorized by the Legal Services Corporation ("LSC" or "Corporation") to study the issue of when aliens must be present in the United States to be eligible for legal assistance from Corporation-funded programs.

SUMMARY: The Corporation has formed and authorized a Commission, known as the Erlenborn Commission, to hold public hearings and study the meaning of a statutory requirement in the Corporation's appropriations act that an alien be present in the United States in order to be eligible for legal assistance from LSC-funded programs (hereinafter referred to as "the presence requirement"). This notice provides information on the public hearings that will be held by the Commission. The public hearings and comments are intended to aid the Commission compile a factual record and prepare findings to be transmitted to the Corporation's Board of Directors, along with recommendations, to inform the Corporation's interpretation of the presence requirement and to provide the basis for any necessary and appropriate remedial action, such as a rulemaking or a request for legislative action by the Congress.

Public Hearing Dates: Two public hearings will be held by the Commission. The first hearing has been scheduled for Saturday, March 27, 1999, and will be held in the Moot Court Room of the Duke University School of Law, located at Science Drive and Towerview Road, in Durham, North Carolina. The School of Law's main number is (919) 613-7006. The second hearing has been tentatively scheduled for April 10, 1999, at Stanford University, in Palo Alto, California. Details concerning the second hearing will be published at a later time.

FOR FURTHER INFORMATION CONTACT: Victor M. Fortuno, 202-336-8810.

SUPPLEMENTARY INFORMATION: On February 18, 1999, the Corporation published a notice in the **Federal**

Register of the formation of a Commission to study the issue of when aliens must be present in the United States to be eligible for legal assistance from Corporation-funded programs. See 64 FR 8140 (Feb. 18, 1999). The February notice requested written comments on the alien eligibility matter and gave notice that comments are due at the Corporation on or before March 22, 1999. Id. In addition, the notice solicited requests to provide oral testimony at the public hearings. Requests to provide testimony must be submitted to the Corporation no later than March 22, 1999.

Dated: March 10, 1999.

Victor M. Fortuno,

General Counsel & Secretary of the Corporation.

[FR Doc. 99-6238 Filed 3-12-99; 8:45 am]

BILLING CODE 7050-01-P

NATIONAL COMMISSION ON LIBRARIES AND INFORMATION SCIENCE

U.S. National Commission on Libraries and Information Science (NCLIS) Sunshine Act Meeting

DATE, TIME, PLACE AND DISCUSSION TOPICS:

April 7, 1999—8:30 a.m.—4:30 p.m.
University of Michigan, Ann Arbor, MI (contact 734-763-3528 for exact location), Administrative Matters Demonstration of the Digital Library, Faculty Exploratory Room Reports, NCLIS Committees, Programs and Projects Report, Working Group on Issues of Journal Pricing, Publishing and Copyright Discussion, Library and Information Science Education
April 8, 1999—8:00 a.m.—3:00 p.m.
Tour of the Gerald R. Ford Presidential Library Meeting at Wayne State University, Undergraduate Library Briefing on Southeast Michigan Consortium Presentation of Information Literacy Meeting with representatives of the Association of College and Research Libraries, Detroit, MI (contact 202-606-9200 for exact location)

While pre-registration for attendance at NCLIS meetings is not required, observers are encouraged to notify NCLIS if they plan to attend. With such notice, NCLIS can provide appropriate advance material or send notice in the case of location change(s).

To request further information or to make special arrangements for

physically challenged persons, contact Barbara Whiteleather (202-606-9200) no later than one week in advance of the meeting.

Dated: March 5, 1999.

Robert S. Willard,

NCLIS Executive Director.

[FR Doc. 99-6331 Filed 3-11-99; 12:28 pm]

BILLING CODE 7527--\$-M

FEDERAL HOUSING FINANCE BOARD

Sunshine Act Meeting; Announcing an Open Meeting of the Board

TIME AND DATE: 9:00 a.m., Friday, March 19, 1999.

PLACE: Board Room, Second Floor, Federal Housing Finance Board, 1777 F Street, N.W., Washington, D.C. 20006.

STATUS: The entire meeting will be open to the public.

MATTERS TO BE CONSIDERED DURING PORTIONS OPEN TO THE PUBLIC:

- Final Rule: Collateral Eligible to Secure Federal Home Loan Bank Advances.
- Interim Final Rule: Fee in Lieu of Mandatory Redemption of Excess Stock.
- Proposed Rule: Mandatory Redemption of Excess Stock; payment of Stock Dividends.

CONTACT PERSON FOR MORE INFORMATION: Elaine L. Baker, Secretary to the Board, (202) 408-2837.

William W. Ginsberg,

Managing Director.

[FR Doc. 99-6393 Filed 3-11-99; 3:36 pm]

BILLING CODE 6725-01-P

NATIONAL ARCHIVES AND RECORDS ADMINISTRATION

Records Schedules; Availability and Request for Comments

AGENCY: National Archives and Records Administration, Office of Records Services—Washington, DC.

ACTION: Notice of availability of proposed records schedules; request for comments.

SUMMARY: The National Archives and Records Administration (NARA) publishes notice at least once monthly of certain Federal agency requests for records disposition authority (records schedules). Once approved by NARA, records schedules provide mandatory instructions on what happens to records when no longer needed for current Government business. They authorize the preservation of records of

continuing value in the National Archives of the United States and the destruction, after a specified period, records lacking administrative, legal, research, or other value. Notice is published for records schedules in which agencies propose to destroy records not previously authorized for disposal or reduce the retention period of records already authorized for disposal. NARA invites public comments on such records schedules, as required by 44 U.S.C. 3303a(a).

DATES: Requests for copies must be received in writing on or before April 29, 1999. Once the appraisal of the records is completed, NARA will send a copy of the schedule. NARA staff usually prepare appraisal memorandums that contain additional information concerning the records covered by a proposed schedule. These, too, may be requested and will be provided once the appraisal is completed. Requesters will be given 30 days to submit comments.

ADDRESSES: To request a copy of any records schedule identified in this notice, write to the Life Cycle Management Division (NWML), National Archives and Records Administration (NARA), 8601 Adelphi Road, College Park, MD 20740-6001. Requests also may be transmitted by FAX to 301-713-6852 or by e-mail to records.mgt@arch2.nara.gov.

Requesters must cite the control number, which appears in parentheses after the name of the agency which submitted the schedule, and must provide a mailing address. Those who desire appraisal reports should so indicate in their request.

FOR FURTHER INFORMATION CONTACT: Michael L. Miller, Director, Modern Records Programs (NWM), National Archives and Records Administration, 8601 Adelphi Road, College Park, MD 20740-6001, telephone (301) 713-7110.

SUPPLEMENTARY INFORMATION: Each year Federal agencies create billions of records on paper, film, magnetic tape, and other media. To control this accumulation, agency records managers prepare schedules proposing retention periods for records and submit these schedules for NARA'S approval, using the Standard Form (SF) 115, Request for Records Disposition Authority. These schedules provide for the timely transfer into the National Archives of historically valuable records and authorize the disposal of all other records after the agency no longer needs to conduct its business. Some schedules are comprehensive and cover all the records of an agency or one of its major subdivisions. Most schedules, however,

cover records of only one office or program or a few series of records. Many of these update previously approved schedules, and some include records proposed as permanent.

No Federal records are authorized for destruction without the approval of the Archivist of the United States. This approval is granted only after a thorough consideration of their administrative use by the agency of origin, the rights of the Government and of private persons directly affected by the Government's activities, and whether or not they have historical or other value.

Besides identifying the Federal agencies and any subdivisions requesting disposition authority, this public notice lists the organizational unit(s) accumulating the records or indicates agency-wide applicability in the case of schedules that cover records that may be accumulated throughout an agency. This notice provides the control number assigned to each schedule, the total number of schedule items, and the number of temporary items (the records proposed for destruction). It also includes a brief description of the temporary records. The records schedule itself contains a full description of the records at the file unit level as well as their disposition. If NARA staff has prepared an appraisal memorandum for the schedule, it too, includes information about the records. Further information about the disposition process is available on request.

Schedules Pending

1. Department of Education, Institutional Participation and Oversight Service (N1-441-99-1, 3 items, 3 temporary items). Records accumulated between 1977 and 1996 relating to applications submitted by educational institutions for recertification to participate in the student financial assistance programs authorized by Title IV of the Higher Education Act of 1965 and its amendments. The records consist of approvals and denials of school recertification, files relating to the collection of fines from educational institutions that failed to submit audits of Federal student financial assistance programs, and related litigation case files.

2. Department of Education, Office of Special Education and Rehabilitative Services (N1-441-99-2, 1 item, 1 temporary item). Comments received as a result of the publication in 1982 of a proposed regulation pertaining to the education of handicapped children. Included are the comments and tracking sheets.

3. Department of Health and Human Services, Health Care Financing Administration (N1-440-99-2, 8 items, 8 temporary items). Records relating to the statutory and regulatory requirements of Health Maintenance Organizations under Titles XIII of the Public Health Service Act and XVIII of the Social Security Act, as amended. This schedule reduces retention periods for such records as applications, correspondence, compliance files, grantee development files, and service area expansion files which were previously approved for disposal. Also included are electronic copies of documents created using electronic mail and word processing.

4. Department of Health and Human Services, National Institutes of Health (N1-443-99-3, 25 items, 23 temporary items). Investigations of research misconduct, including drafts, reports, case tracking materials, correspondence, and electronic copies of documents created using electronic mail and word processing. Recordkeeping copies of final reports and case files of investigations are proposed for permanent retention.

5. Department of Justice, Bureau of Prisons (N1-129-99-1, 10 items, 6 temporary items). Correspondence with members of Congress, state and local correctional institutions, Federal correctional institutions, inmates, and inmate family members accumulated by the Office of the Director. Included are a related electronic correspondence tracking system and electronic copies of documents created using electronic mail and word processing. Recordkeeping copies of program subject files and correspondence with other Department of Justice components are proposed for permanent retention.

6. Department of Justice, Bureau of Prisons (N1-129-99-9, 15 items, 9 temporary items). Files pertaining to routine administrative matters and management assessment and strategic planning files used to update periodic reports that are accumulated by the Program Review Division. Included are electronic copies of documents created using electronic mail and word processing. Recordkeeping copies of documents that provided the information for Executive Staff decisions and profiles of institutions and accreditation files are proposed for permanent retention.

7. Department of Justice, Bureau of Prisons (N1-129-99-12, 39 items, 28 temporary items). Files accumulated by component offices of the Information, Policy, and Public Affairs Division, including chronological and subject files, files on proposed legislation,

hearings and other aspects of congressional relations, research proposals, background materials compiled for tours of facilities, files on media contacts, and electronic copies of documents created using electronic mail and word processing. Recordkeeping copies of files documenting overall Bureau activities and programs are proposed for permanent retention, including briefing books, newsletters, publications, photographs, videotapes, speeches, directives, and research reports.

8. Department of Justice, National Institute of Corrections (N1-129-99-14, 15 items, 8 temporary items). Electronic copies of documents created by the NIC using electronic mail and word processing. Also included are recordkeeping copies of case files documenting technical assistance provided to state and local facilities and a related electronic management information system. Recordkeeping copies of files pertaining to the Institute's overall program and activities are proposed for permanent retention, including administrative files, meeting minutes, history files, photographs, reports, and publications.

9. Department of Justice, Bureau of Prisons (N1-129-99-15, 12 items, 7 temporary items). Files of the Management and Specialty Training Center consisting of student training records, reference files, videotapes and related production files, minutes of internal committees, and electronic copies of documents created using electronic mail and word processing. Recordkeeping copies of curriculum packages, job analyses, and supplements to directives are proposed for permanent retention.

10. Department of State, Chief of Protocol (N1-59-98-4, 29 items, 19 temporary items). Files related to awards given to State Department employees, background files for gifts given and received by U.S. Government employees, notices announcing Government holidays, and requests for tributes of appreciation. Proposed for permanent retention are the recordkeeping copies of files related to such subjects as gifts to and from U.S. officials, foreign dignitaries' visits, gifts and decorations policies, U.S. delegations to ceremonies abroad, official functions hosted by the Secretary of State and other officials, and tribute of appreciation policies. Electronic copies of these records created using electronic mail and word processing are proposed for disposal.

11. Department of Transportation, Surface Transportation Board (N1-134-99-1, 1 item, 1 temporary item).

Operating Rights Dockets accumulated by the Interstate Commerce Commission (ICC) prior to 1978. This schedule reduces the retention period for these files, which were previously approved for disposal. Operating rights granted by the ICC became null and void when the agency was terminated in 1995.

12. Department of the Treasury, U.S.-Saudi Arabian Joint Commission Program Office (N1-56-99-1, 5 items, 4 temporary items). Reduction in retention period for Project Case Files and Telex/Cable Files, which were previously approved for disposal. Records consist of contracts, agreements, personnel documentation, and cable correspondence relating to technical cooperation projects. Paper copies of Project and Program Files documenting the chronological development of technical cooperation projects are proposed for permanent retention. Electronic copies of documents relating to projects created using electronic mail and word processing are proposed for disposal.

13. Department of the Treasury, Internal Revenue Service (N1-58-99-1, 2 items, 2 temporary items). Miscellaneous records acquired or created by the IRS Historian. Records consist of blueprints and layouts for displays set up in IRS offices in 1987 to celebrate the Agency's 125th anniversary. Also included is a record book maintained by the IRS building custodian during the years 1911-1916. All other records collected by the Historian were previously approved for permanent retention.

14. Department of the Treasury, U.S. Secret Service (N1-87-97-2, 14 items, 14 temporary items). Records relating to training programs, including lesson plans and course documents and files on course registration, canine testing, and firearms training. Records also include ammunition and weapons inventories and receipts.

15. Environmental Protection Agency (N1-412-98-1, 2 items, 2 temporary items). Radiation Facility Site Files, including electronic copies of documents created using electronic mail and word processing. These records document the investigation of radiologically contaminated sites, radioactive waste disposal, and industrial sources of radionuclides as pollutants.

16. Environmental Protection Agency (N1-412-98-4, 5 items, 5 temporary items). Administrative records pertaining to Resource Conservation and Recovery Act (RCRA) land disposal permits and Underground Injection Control (UIC) permits, including electronic copies of documents created

using electronic mail, word processing, and other office automation applications. These records, including permit applications, draft permits, and public hearing transcripts, are created to supplement the RCRA and UIC case file series, which were previously approved for permanent retention.

17. Environmental Protection Agency, Office of Pesticide Programs (N1-412-99-11, 3 items, 3 temporary items). Records documenting the evaluation and modification of test methods used in the analysis of pesticide chemical residue levels. Included are reports, supporting documentation, and electronic copies of documents created using electronic mail and word processing. Paper records were previously approved for disposal.

18. Federal Communications Commission, Wireless Bureau (N1-173-98-6, 5 items, 5 temporary items). Antenna Structure Registration Files, including FCC Form 854 and related materials, along with electronic copies of documents created using electronic mail, word processing, and other office automation applications.

19. Federal Energy Regulatory Commission (N1-138-99-3, 4 items, 2 temporary items). Working papers and electronic copies of documents created using electronic mail and word processing pertaining to mission and function statements and related organizational files such as management studies, workload and staffing reports, and organization charts. Recordkeeping copies of these files are proposed for permanent retention.

20. U.S. Office of Government Ethics, Office of Agency Programs (N1-522-99-1, 1 item, 1 temporary item). Semiannual expense reports submitted by Federal agencies to OGE for non-federally funded travel. The reports summarize payments made to an agency from non-Federal sources to cover travel, subsistence, and related expenses for an employee who attends a meeting or similar function relating to official duties.

21. Office of Strategic Services (N1-226-99-1, 1 item, 1 temporary item). Microfilm copies of Research and Analysis Branch numbered reports in the custody of the Central Intelligence Agency. Paper copies of the reports were previously accessioned into the National Archives of the United States.

Dated: March 5, 1999.

Michael J. Kurtz,
Assistant Archivist for Record Services—
Washington, DC.
[FR Doc. 99-6231 Filed 3-12-99; 8:45 am]

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