ITS may be reached by e-mail: its ____ inc@ix.netcom.com. Their Internet address is http://www.itsi.com.

This meeting can be viewed over George Mason University's Capitol Connection. For information on this service call (703) 993–3100. The audio portion of the meeting will be broadcast live on the Internet via the FCC's Internet audio broadcast page at <http://www.fcc.gov/realaudio/>. The meeting can also be heard via telephone, for a fee, from National Narrowcast Network, telephone (202) 966–2211 or fax (202) 966–1770; and from Conference Call USA (available only outside the Washington, D.C. metropolitan area), telephone 1–800–962–0044. Audio and video tapes of this meeting can be obtained from the Office of Public Affairs, Television Staff, telephone (202) 418–0460, or TTY (202) 418–1398; fax numbers (202) 418–2809 or (202) 418–7286.

Federal Communications Commission.

William F. Caton,

Acting Secretary.

[FR Doc. 97–8974 Filed 4–3–97; 3:02 pm]

BILLING CODE 6712–01–P

FEDERAL EMERGENCY MANAGEMENT AGENCY

Agency Information Collection Activities: Proposed Collection; Comment Request

ACTION: Notice and request for comments.

SUMMARY: The Federal Emergency Management Agency, as part of its continuing effort to reduce paperwork and respondent burden, invites the general public and other Federal agencies to comment on a proposed collection of information. In accordance with the Paperwork Reduction Act of 1995 (44 U.S.C. 3506(c)(2)(A)), this notice seeks comments on the National Fire Academy (NFA) Course Evaluation Form.

SUPPLEMENTARY INFORMATION: The National Fire Academy (NFA) is mandated under the Fire Prevention and Control Act of 1974 (Public Law 93–498) to provide training and education to the Nation's fire service and emergency service personnel. To maintain the quality of these programs, it is necessary to evaluate them on an ongoing basis.

Collection of Information

Title: National Fire Academy Course Evaluation Form.

Type of Information Collection: Revision of a currently approved collection.

OMB Number: 3067–0234.

Form Number: FEMA Form 95–20, National Fire Academy Course Evaluation Form.

Abstract: FEMA uses the National Fire Academy Course Evaluation Form to evaluate on-campus courses delivered at the NFA facility, located in Emmitsburg, Maryland. It is also used to evaluate NFA regional courses, which are identical to the NFA resident courses, offered in selected regions to students unable to travel to the Emmitsburg campus for the resident offering of the course. The data provided by students evaluating an NFA course is used to determine the need for course improvements and the degree of student satisfaction with the course experience.

Affected Public: Individuals.

Estimated Total Annual Burden Hours: 1,375.

Estimated Number of Respondents: 5,500.

Estimated Time Per Response: 15 minutes.

Frequency of Response: The evaluation form is completed after the completion of a course.

Estimated Cost: Costs to the respondents are minimal. All materials are provided: form, number 2 pencil, envelope, and videotaped instructions.

COMMENTS: Written comments are solicited to (a) evaluate whether the proposed data collection is necessary for the proper performance of the agency, including whether the information shall have practical utility; (b) evaluate the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used; (c) enhance the quality, utility, and clarity of the information to be collected; and (d) minimize the burden of the collection of information on those who are to respond, including through the use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses. Comments should be received by June 6, 1997.

ADDRESSEE: Interested persons should submit written comments to Muriel B. Anderson, FEMA Information Collections Officer, Federal Emergency Management Agency, 500 C Street, SW, Room 311, Washington, DC 20472. Telephone number (202) 646–2625. FAX number (202) 646–3524.

FOR FURTHER INFORMATION CONTACT: Contact Polly Barnett-Birdsall, Instructional Systems Specialist, National Fire Academy, 301–447–1228 for additional information.

Dated: March 28, 1997.

Thomas Behm,

Acting Director, Program Services Division, Operations Support Directorate.

BILLING CODE 6718–01–P

Attachment

FEDERAL EMERGENCY MANAGEMENT AGENCY
NATIONAL FIRE ACADEMY
COURSE EVALUATION FORM

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. The burden to complete this collection of information is an estimated average of 15 minutes per response. Burden means the time, effort, or financial resources expended by persons to generate, maintain, retain, disclose, or provide information to a Federal agency. Respondents may send comments regarding the accuracy of the burden estimate or any suggestions for reducing the burden, to Information Collections Management, Federal Emergency Management Agency, 500 C Street SW, Washington DC 20472, Paperwork Reduction Project (3067-0234). Completion of this form is voluntary.

The first part of this survey requests your feedback on the course you have just completed. Please fill in the "bubble" that most closely corresponds to your level of agreement or disagreement with each statement. Part II of the survey asks for demographic and career related information. This information is requested to ensure NFA courses continue to meet the needs of our target audience. *All survey data are completely confidential. No individual's responses are reported.* Please be completely candid in your responses below.

Part I
Course Evaluation Data

Course Title: _____

Course Number: _____ Dates Attended: _____

To what extent do you agree with each of the following?

	Very Strongly Agree			Neutral		Very Strongly Disagree		Does Not Apply

The Course ...

1 Increased my knowledge of this topic	O	O	O	O	O	O	O	O
2 Allowed sufficient time to prepare in and out of class assignments or tasks	O	O	O	O	O	O	O	O
3 Was well organized	O	O	O	O	O	O	O	O
4 Contained sufficient practical "hands on" opportunities	O	O	O	O	O	O	O	O
5 Fostered appropriate team building skills	O	O	O	O	O	O	O	O
6 Used an effective set of teaching techniques (e.g., lecture, audio, visuals, scenarios)	O	O	O	O	O	O	O	O
7 Provided a balance of individual and group based teaching techniques	O	O	O	O	O	O	O	O
8 Helped me clarify my goals and professional expectations	O	O	O	O	O	O	O	O
9 Was paced at about the right level for my needs	O	O	O	O	O	O	O	O
10 Provided up-to-date information	O	O	O	O	O	O	O	O

The printed materials for this course ...

1 Were clear and comprehensive	O	O	O	O	O	O	O	O
2 Set reasonable module and course expectations	O	O	O	O	O	O	O	O
3 Supported class discussion	O	O	O	O	O	O	O	O
4 Will be a useful reference when I'm back on the job	O	O	O	O	O	O	O	O
5 Supplemented other teaching aids used in the course (e.g., lecture, audiovisuals, scenarios)	O	O	O	O	O	O	O	O

The audiovisual materials for this course ...

1 Were of high technical quality	O	O	O	O	O	O	O	O
2 Contained information I can use in my job	O	O	O	O	O	O	O	O
3 Supplemented other teaching aids used in the course (e.g., lecture, audiovisuals, scenarios)	O	O	O	O	O	O	O	O

The computer support systems for this course ...

1 Were user friendly	O	O	O	O	O	O	O	O
2 Were available when I needed them	O	O	O	O	O	O	O	O
3 Supplemented the teaching aids used in the course (e.g., lecture, text/readings, scenarios)	O	O	O	O	O	O	O	O

FEMA Form 95-20, MONTH, YEAR

To what extent do you agree with each of the following?

		Very Strongly Agree			Neutral		Very Strongly Disagree		Does Not Apply

The training environment included ...

1	An efficient handling of course registration and administrative details	O	O	O	O	O	O	O	O
2	Physically comfortable classroom and learning facilities	O	O	O	O	O	O	O	O
3	Adequate access to the LRC or other required resources	O	O	O	O	O	O	O	O
4	Adequate residential (dormitory and dining) facilities	O	O	O	O	O	O	O	O
5	Sufficient opportunities to network with other students at NFA	O	O	O	O	O	O	O	O

Overall, how do you rate this training experience and the course facilitators? To what extent do you agree that ...

This training experience ...

1	Will help me do my current job better	O	O	O	O	O	O	O	O
2	Will be applicable to my future work	O	O	O	O	O	O	O	O
3	Has met my general expectations	O	O	O	O	O	O	O	O
4	Is well worth recommending to others	O	O	O	O	O	O	O	O

Instructor 1 ...   Name:_____

1	Knew the material well	O	O	O	O	O	O	O	O
2	Regularly clarified course and assignment expectations	O	O	O	O	O	O	O	O
3	Encouraged independent thinking from students	O	O	O	O	O	O	O	O
4	Fostered a collaborative, team based learning experience	O	O	O	O	O	O	O	O
5	Supplemented the course with helpful personal experience	O	O	O	O	O	O	O	O
6	Answered students' questions clearly	O	O	O	O	O	O	O	O
7	Presented engaging lectures	O	O	O	O	O	O	O	O
8	Kept discussions and class presentations on track	O	O	O	O	O	O	O	O
9	Led the learning process without dominating it	O	O	O	O	O	O	O	O
10	Exhibited a positive attitude toward the students	O	O	O	O	O	O	O	O
11	Was accessible to students for questions & discussions	O	O	O	O	O	O	O	O

Instructor 2 ...   Name:_____

1	Knew the material well	O	O	O	O	O	O	O	O
2	Regularly clarified course and assignment expectations	O	O	O	O	O	O	O	O
3	Encouraged independent thinking from students	O	O	O	O	O	O	O	O
4	Fostered a collaborative, team based learning experience	O	O	O	O	O	O	O	O
5	Supplemented the course with helpful personal experience	O	O	O	O	O	O	O	O
6	Answered students' questions clearly	O	O	O	O	O	O	O	O
7	Presented engaging lectures	O	O	O	O	O	O	O	O
8	Kept discussions and class presentations on track	O	O	O	O	O	O	O	O
9	Led the learning process without dominating it	O	O	O	O	O	O	O	O
10	Exhibited a positive attitude toward the students	O	O	O	O	O	O	O	O
11	Was accessible to students for questions & discussions	O	O	O	O	O	O	O	O

Student Comments

1. How do you think this course will help you in your job?.

_____

_____

_____

*2. Please identify any content areas currently **not** covered in this course that you think would help improve your present job performance.*

_____

_____

_____

3. Do you have suggestions for improving the structure, delivery, or specific course materials for the course you have just completed? If so, please identify them in the space below. Be as specific as you can.

_____

_____

_____

4. Some courses have guest instructors for special modules. If this is the case for the course you have just completed, please provide any feedback you think your module instructor(s) should have.

Module instructor name: _____

_____

_____

*5. Are there **any other items or questions** that this survey should have included about the course you have just completed? If so – or if you have other comments about this learning experience – please list them below.*

_____

_____

_____

		Yes	No
6.	If this was a resident, or "on-campus," course, was it your first?	O	O
	If this was a non-resident, or "off-campus," course, was it your first?	O	O

7. Which of these statements applies to you? *Before I took this course, this material was ...*

completely new to me	O
somewhat familiar to me	O
very familiar to me	O

8. I access information about National Fire Academy courses by:

- O Printed catalog
- O World wide web page
- O Local department information
- O Information at conferences
- O Other _____

Part II
Demographic and Professional Data

1. What are the first three digits of the zip code for your department or organization?

	0	1	2	3	4	5	6	7	8	9
First digit	O	O	O	O	O	O	O	O	O	O
Second digit	O	O	O	O	O	O	O	O	O	O
Third digit	O	O	O	O	O	O	O	O	O	O

2. How would you describe the primary population(s) served by your local service organization?

O rural
O suburban
O urban
O county/district
O parish
O statewide

O educational/nonprofit
O private industry
O local government
O state government
O federal government
O other institutions

3. Is your local service organization ...?

O Career Fire & Emergency Service
O Career & Volunteer Fire & Emergency Service
O Volunteer Fire & Emergency Service
O Allied Professional
O Other

_____

4. My local organization is: O Public   O Private

5. Please estimate the number of people in your department.

O 1 to 25
O 26 to 50
O 51 to 100
O 101 to 200

O 201 to 500
O 501 to 1000
O 1001 to 2000
O over 2000

What percentage are volunteer personnel?

O None
O 1 to 25%
O 26 to 50%

O 51 to 75%
O 76 to 99%
O All

6. How many years have you been in the fire and emergency services?

O Less than 1
O 1 to 5
O 6 to 10

O 11 to 15
O 16 to 20
O Over 20

7. What is your position?

O Firefighter
O Specialist/technician
O Sergeant
O Lieutenant
O Captain
O Battalion Chief
O Bureau Chief
O Division Chief

O Deputy Chief
O Assistant Chief
O Chief of Department
O Civilian Employee
O Operator/Engineer
O Volunteer
O Other

8. Listed below are several roles and responsibilities of fire service professionals. Locate your primary responsibility and mark the P column once. Mark the S column next to all of your secondary responsibilities.

P	S		P	S	
O	O	Command	O	O	Admin. Service
O	O	Fire Prevention	O	O	Vehicle/Equip Maint
O	O	Fire Suppression	O	O	Inspector/Enforcement
O	O	EMS	O	O	HAZMAT
O	O	Fire Investigation	O	O	Instructor
O	O	Communications	O	O	Other
O	O	Public Fire Educ.	O	O	None

9. What is the highest educational level you have completed?

O Less than high school graduation
O High school graduation or its equivalency
O Some college
O Associate degree from a college
O Bachelor's degree from a college
O Master's degree from a college
O Other

10. Why did you attend this course?
Locate your primary reason and mark the P column once. Mark the S column next to all of your secondary reasons.

P	S		P	S	
O	O	Someone recommended it	O	O	General professional advancement
O	O	It is required for my current or next assignment	O	O	Increase my technical or professional knowledge
O	O	To broaden my perspective by working with personnel from across the country	O	O	No cost to me
O	O	Expectation that the course would be "cutting edge"	O	O	Modest cost to my department
O	O	Expectation that the teaching methods would be "cutting edge"	O	O	Anticipated benefit to department

Answers to the following questions are completely voluntary. This information will help the NFA design courses that serve the needs of the entire fire and emergency service community.

11. What is your sex?   O Male   O Female

12. How old were you on your last birthday?

	0	1	2	3	4	5	6	7	8	9
First digit	O	O	O	O	O	O	O	O	O	O
Second digit	O	O	O	O	O	O	O	O	O	O

13. Are you:

O American Indian or Alaskan Native
O Asian or Pacific Islander
O Black, not of Hispanic origin
O Hispanic
O White, not of Hispanic origin